



AGENDA

City Council Meeting

5:00 PM - Tuesday, December 19, 2023

107 West Juan Linn Street (Council Chambers)

A. CALL TO ORDER

1. Quorum Call.
2. Pledge of Allegiance.
3. Texas Pledge of Allegiance.
4. Moment of Silence.
5. Welcome Citizens.

B. COMMUNICATION:

1. ANNOUNCEMENTS/REMINDERS:

2. PUBLIC & EMPLOYEE RECOGNITIONS:

- a. Recognition of Outgoing Victoria Sales Tax Development Corporation Board Member. *April Hilbrich, City Secretary*

3. ITEMS FROM COUNCIL:

With respect to items not listed on this agenda, City Council Members may request specific factual information, a recitation of existing policy, or placement of items on the City Council agenda for discussion at a following meeting.

4. CITIZEN COMMUNICATION:

At this time, the public is invited to address the City Council and speak on any matter not specifically listed for public hearing in the subsection titled: "Public Hearings," below. Please note that City Council may not deliberate on topics not included on this agenda.

C. ITEMS WITH PUBLIC HEARINGS:

The City Council shall call a public hearing before taking action on each item below in this section. Any person wishing to address the City Council on these items should please come forward when that public hearing is called.

1. 2022 CDBG Consolidated Annual Performance and Evaluation Report (CAPER). *Celeste Menchaca, Planning Manager*
[Agenda Item Memo - AIM-23-309 - Pdf](#)
2. An ordinance approving a budget amendment to the FY24 budget in the amount of \$210,651.52 to cover the cost of a dump truck for the Public Works Utilities Division and the cost of the mayoral election. *Wesley Janecek, Assistant Director of Finance*
[Agenda Item Memo - AIM-23-324 - Pdf](#)

D. CONSENT AGENDA:

All consent agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the consent agenda and considered after the remainder of the consent agenda. Information concerning consent agenda items is available for public review.

1. Adoption of minutes of the regular meeting held on December 5, 2023 and the special work session held on December 8, 2023. *April Hilbrich, City Secretary*
[City Council - Dec 05 2023 - Minutes - Pdf](#)
[Special City Council Work Session - Dec 08 2023 - Minutes - Pdf](#)
2. Authorize execution of the Election Services Contract with the Victoria County Election Administrator for the administration of City elections. *April Hilbrich, City Secretary*
[Agenda Item Memo - AIM-23-303 - Pdf](#)
3. Approve TCEQ annual Water System Fee for the City's Public Water System in the amount of \$60,995.20. *Ken Gill, Director of Public Works*
[Agenda Item Memo - AIM-23-308 - Pdf](#)
4. Approve the first contract renewal for mowing and maintenance of Evergreen Cemetery with WCD Enterprises, LLC, in the amount of \$56,388.00. *Darryl Lesak, Director of Environmental Services*
[Agenda Item Memo - AIM-23-313 - Pdf](#)
5. Approve an agreement with ActZero, Inc. for their managed detection and response solution through reseller, Stryke Security, Inc. , in an amount not to exceed \$66,000.00. *James Foote, Director of Information Technology*
[Agenda Item Memo - AIM-23-319 - Pdf](#)
6. Approve a contract with Schroeder Refrigeration Company, Inc. for the replacement of four (4) HVAC systems, in the amount of \$92,683.50. *Roger Welder, Director of Building and Equipment Services*
[Agenda Item Memo - AIM-23-307 - Pdf](#)

E. ACTION ITEMS FOR COUNCIL DISCUSSION:

1. Appoint/Reappoint members to the Victoria Sales Tax Development Corporation, Board of Directors. *April Hilbrich, City Secretary*
[Agenda Item Memo - AIM-23-304 - Pdf](#)
2. Approve a renewal contract with Sun Life Financial for Stop Loss insurance in the amount of \$845,790.00. *Cheryl Marthiljohni, Director of Human Resources*
[Agenda Item Memo - AIM-23-320 - Pdf](#)
3. Approve a professional services agreement with Alliance Transportation Group, LLC, for the development of the Victoria MPO's 2050 Metropolitan Transportation Plan, in the amount of \$204,000. *Julie Fulgham, Director of Development Services*
[Agenda Item Memo - AIM-23-302 - Pdf](#)
4. Approve a contract amendment with Hinojosa Art LLC for the Martin De Leon and Patricia de la Garza statue project to allow for an additional incremental payment of

\$40,000 for sculpture design and production services. *Joel Novosad, Director of the Convention and Visitors Bureau*

[Agenda Item Memo - AIM-23-322 - Pdf](#)

5. Approve a resolution authorizing the redemption of a portion of the outstanding City of Victoria, Texas General Obligation Refunding Bonds, Series 2015 during the City's 2023-2024 Fiscal Year. *Wesley Janecek, Assistant Director of Finance*
[Agenda Item Memo - AIM-23-310 - Pdf](#)

F. CITY MANAGER REPORTS:

1. Convention & Visitors Bureau 2023 Annual Report. *Joel Novosad, Director of the Convention and Visitors Bureau*
[Agenda Item Memo - AIM-23-321 - Pdf](#)
2. Convention and Visitors Bureau's Tourism Branding Study Recommendations. *Joel Novosad, Director of the Convention and Visitors Bureau*
[Agenda Item Memo - AIM-23-323 - Pdf](#)
3. Municipal Court 2023 Annual Report. *Tiffany Totah, Municipal Court Administrator*
[Agenda Item Memo - AIM-23-311 - Pdf](#)

G. WORK SESSION:

H. EXECUTIVE SESSIONS:

All items listed in this section may be considered Action Items and City Council may take action on any item listed in this section without further notice.

1. Texas Government Code § 551.087, to discuss or deliberate the offer to a financial or other incentive to a business prospect that the City Council seeks to have, locate, stay, or expand in or near the territory of the City of Victoria and with which the City of Victoria is conducting economic development negotiations. *Jesús A. Garza, City Manager*
2. Texas Government Code § 551.071, consultation with attorney on matter involving pending or contemplated litigation or other matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. *Allison E. Lacey, City Attorney*
3. Texas Government Code § 551.072, to deliberate the purchase, exchange, lease, or value of real property interests, due to the fact that deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party. *Jesús A. Garza, City Manager*
4. Texas Government Code § 551.074, with regard to personnel matters including, but not limited to, the routine annual performance review of the City Manager. *Jeff Bauknight, Mayor*

A quorum of the city council will be present at 107 W. Juan Linn St, Victoria Texas ("City Council Chambers"), and the city intends to have a quorum present at that location. The Presiding officer of the meeting will be present at City Council chambers, and that location will be open to the public. Other city council members may participate in this meeting by video conference, so long as their face is visible, and their voice audible to members of the public in attendance at City Council Chambers while that member is speaking.

* Regardless of the agenda heading under which any item is listed, any subject mentioned in any word or phrase of any item listed on this agenda may be deliberated by City Council, and such words or phrases are hereby added as additional subjects to be considered. Resolutions, ordinances, and other actions concerning any word, phrase, or other subject of this meeting include the regulation of animals, construction, signs, unsafe buildings, floodplains, land development, nuisances, mowing, sanitation, food establishments, manufactured house, itinerant vendors, outdoor sales, water conservation practices, and proposed changes to the City Charter. Any descriptions of property or amounts stated herein are descriptive and not restrictive, and property and amounts may be changed in the motions, actions, or documents without further public notice.

** In addition to the items listed under "Public Hearings," every item on this agenda shall be considered a public hearing

*** Any penal ordinance of the City of Victoria or item which is funded by the current or next proposed City of Victoria budget, including, without limitation, any park, street, water pipe, sewer, drainage structure, department, employee, contract, capital improvement project, or real property interest of the City of Victoria may be discussed and deliberated as a City Manager's Report, and the subject is hereby defined as such without further notice.

****Any item on this agenda may be discussed in executive session if authorized by Texas law regardless of whether it is listed under "Executive Sessions" of this agenda, regardless of any past or current practice of City Council. Executive sessions herein are closed meetings, may include consideration of any item otherwise listed on the agenda, plus any subject specified in the executive session notice, and may include items under Texas Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.084, and/or 551.087. Executive sessions may be held at 105 W. Juan Linn, Victoria, Texas or such other location as determined by the City Council. This agenda has been reviewed and approved by the City Attorney's office, and the presence of any subject in the Executive Session portion of this agenda constitutes a written interpretation of Chapter 551 of the Texas Local Government Code by the attorney for the governmental body indicating that said subject may be legally discussed in a closed meeting